

**GUILFORD REGULAR TOWN BOARD MEETING
WEDNESDAY, JANUARY 12, 2022 at 7:00 PM
TOWN HALL, GUILFORD CENTER
STATE OF NEW YORK**

Town Board present:

Councilmember Terence Ives
Councilmember Thomas Ives
Councilmember Matthew Retz
Councilmember Gilda Ward

Absent: Supervisor George Seneck

Officials present: Town Clerk Lisa A. French

Highway Superintendent Robert Fleming

Motion made by Councilmember Ward, seconded by Matt Retz and carried to appoint Thomas Ives Chairman of this meeting. Ayes: Councilmember's Terry Ives, Tom Ives, Matt Retz and Gilda Ward. Noes: None. Motion carries.

I CALL TO ORDER

Deputy Supervisor Ives called the regular meeting to order at 7:00 p.m.

II PLEDGE OF ALLEGIANCE

Terrance Ives led the Pledge of Allegiance to the Flag.

III APPROVAL OF MINUTES

Motion to dispense with the reading of the minutes from the December 8, 2021 meeting was moved by Councilmember Matt Ives, seconded by Councilmember Terry Ives and carried. Ayes: Councilmember's Terry Ives, Tom Ives, Matt Retz and Gilda Ward. Noes: None. Motion carries

Motion to approve the minutes from the December 8, 2021 meeting as corrected was moved by Councilmember Terry Ives seconded by Councilmember Gilda Ward. Ayes: Councilmember's Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None

IV GHD ENGINEERING PROPOSAL

GHD Engineering appeared before the board and gave a presentation to provide engineering services for the town in regard to the High Bridge Wind project. The engineers gave an overview of the services they provide and the agencies they work with during the project (DEC, Ag & Markets, PSC)

V MEET WITH ATTORNEY

The board moved to go into executive session to discuss the proposal with their attorney. After discussion with Attorney Brady Begeal, the board tabled their decision regarding the GHD engineering proposal.

VI FROM THE FLOOR

Paul Knowles inquired about using excess monies to hire legal counsel to require people to take care of their properties and fix or either remove derelict properties in the town.

VII REPORTS

A. TOWN CLERK – Town Clerk Lisa French reported the following:

1. Everything is business as usual. Tax collection is in process and very busy
2. The town clerk's office is not heating properly.

B. FINANCIALS – January Financials were distributed to board members.

Motion to accept the financials as presented moved by Councilmember Terry Ives, second by Councilmember Matt Retz. AYES: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. NOES: None. Motion carries.

C. HIGHWAY - Highway Superintendent Bob Fleming reported the following:

1. The crew has been out plowing and sanding the roads. Highway Superintendent Fleming had to call them in early several times. They are using a good amount of salt and sand.

D. COMMITTEE REPORTS

1. **HIGHWAY COMMITTEE**- Did not meet this month.

2. **BUILDING COMMITTEE** – Councilmember Ward reported the following:

The park is closed for the winter. Councilwoman Ward and Councilman Retz met and discussed having the Boy Scouts do some repairs at the park next year. The Boy Scouts fundraise for their projects.

3. **PLANNING COMMITTEE**

The town board was provided with the Fleming subdivision, Tax Map 209-1-8.1 Chairman Bob Davis stated the subdivision was acceptable to the planning board. Motion made by Councilman Terry Ives, seconded by Councilwoman Gilda Ives. AYES: Councilmember's Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. NOES: None. Motion carries.

VIII OLD BUSINESS – there was no old business to discuss

VIII NEW BUSINESS

A. Purchase of Gradall- Highway Superintendent Fleming would like to purchase the Town of Bainbridge gradall. The price of the gradall is \$6,900.00. Motion made by Councilman Terry Ives, seconded by Councilman Matt Retz. AYES: Councilmember's Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. NOES: None. Motion carries.

B. Appointment of Town Clerk- Motion made by Councilwoman Ward, seconded by Councilman Retz to appoint Lisa A. French as Town Clerk. Councilmember's Terry Ives, Tom Ives, Matt Retz, Gilda Ward. NOES: None. Motion carries.

X AUDIT & PAYMENT OF BILLS

At an earlier time, the General Fund vouchers number 01 to 25 in the amount of \$11, 759.70, Highway vouchers number 01 to 23 in the amount of \$49, 069.98, Lighting District voucher number 0 to 0 in the amount of \$0, Mt. Upton Water District vouchers number 01 to 06 in the amount of \$1,811.82 and Guilford Water District vouchers number 01 to 05 in the amount of \$1,110.28, and Capital voucher number 1 in the amount of \$911.00 were audited. Motion to approve payment of the bills moved by Councilmember Terry Ives, seconded by Councilmember Gilda Ward. AYES: Councilmember's Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

XI REAPPOINTMENTS –

APPOINTMENTS FOR 01/01/22

This 27-point resolution was made by Councilwoman Gilda Ives, seconded by Councilman Terry Ives and carried. AYES: Councilmember's Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

1. Guilford Water Superintendent - Jeffrey Fuller;
2. Mt. Upton Water Superintendent - Paul Heath;
3. Town Attorney, contractual as needed, Attorney to fit the need.
4. Registrar of Vital Statistics – Lisa A. French;
5. Deputy Registrar of Vital Statistics – Barbara Knowles;
6. Dog Control Officer – Amy Cross;
7. Deputy Supervisor-Thomas Ives;
8. Town Health Officer – Chenango Co Public Health,
9. Deputy Dog Control Officer – Lisa A. French,
10. Collector of Mt. Upton Water rents – Lisa A. French;
11. Collector of Guilford Water rents, Lisa A. French;
12. Town Historian – Thomas Gray;
13. Budget Officer – George Seneck,
14. Code Enforcement Officer (Septic Inspector) – Tom Parkhurst
15. Accountant – Karen Kropp;

16. Official Newspaper – The Evening Sun;
17. Official Banks – NBT Bank, N.A. including Branches;
18. Regular Meetings – Second Wednesday monthly, 7:00 PM;
19. Mileage reimbursement – Fifty seven and one half cents (\$.575) per mile,
20. Investment Officer – George Seneck;
21. Investment Depositories – NBT Bank, N.A.;
22. Civil Rights Officer – George Seneck;
23. Records Management Officer – Lisa A. French;
24. Records Access Officer – Lisa A. French;
25. Office Custodian – Fred Epply
26. Town Board Committees, Mr. Seneck appointed the following:
 - Highway- Councilmember Terry Ives & Councilmember Thomas Ives
 - Buildings & Grounds -Councilmember Matt Retz & Councilmember Gilda Ward
27. Pay Schedules will be as follows: Highway personnel, Highway Superintendent, and Town Clerk will be biweekly on Friday. All other personnel will be paid on the last day of every month.

ADJOURNMENT

Being no further business, Councilmember Terry Ives moved to adjourn at 8:39 p.m. Seconded by Councilmember Tom Ives. Ayes: Councilmember's Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

Respectfully Submitted,


Lisa A. French, Town Clerk